



CIEE Amman, Jordan

Course title:	Organizational Internship
Course code:	INSH 3801 AMJO
Programs offering course:	Middle East Studies
Language of instruction:	English
U.S. semester credits:	3.00
Contact hours:	45.00
Term:	Fall 2023

Course Description

The Internship Program gives students hands-on experience with local, regional or international organizations and businesses within the Jordanian context. Students will be exposed to the complex developmental, social, political and business fabric of Jordan and will gain valuable work experience. The objective of this course is for students to place their work experience into the broader context of professional development and development in Jordan.

Learning Objectives

By completing this course, students will:

- Examine a new/different cultural environment and work context that is different from previous job experiences
- Analyze the grassroots practicalities of Jordan, in the field of host institution
- Implement best practices to adjust, comprehend and overcome challenges at the new work environment
- Examine topics related to development, refugees and aid cycle in Jordan
- Analyze the NGO, IGO and Private Funding that goes into Jordan through the host organization as a case study

Course Prerequisites

Students must apply for and be accepted to do an internship with an organization. CIEE pre-approved list will be provided to students during the orientation week. Students are required to contact course instructors should they secure an internship with an organization that is not listed.

Methods of Instruction

The main part of the course is the practicum, which is monitored by the CIEE instructors through office hours, check-ins and follow up with the internship on-site supervisor. Students are encouraged to consult with the instructors regarding issues or concern related to the internship.

In addition, the class meets bi-weekly for guest lecturers, planned site visits and discussions on topics related to development in Jordan. At least one site visit that is put together to provide a practical insight into donor/host organizations and their efforts put to support Jordan.

Guest speakers and site visits will be announced upon confirmations from the host/guest.

Assessment and Final Grade

1. Internship Performance Evaluation by Supervisor	30%
2. Three Reflective Journals	20%
3. Final Project Presentation	15%
4. Final Project Report	20%
5. Class Participation	15%
TOTAL	100%

Course Requirements

Internship Performance Evaluation by Supervisor

Practicum – minimum 110-120 hours/ 13 weeks for the semester class and one-on-one meetings. Students should keep their own log of hours worked for verification by their internship supervisor at the end of the

semester. Students are also required to obtain from their supervisor an **internship evaluation, which will be sent to each supervisor by CIEE before the end of the semester. It is the student's responsibility to make sure that their on-site supervisors have submitted their evaluation**

Three Reflective Journals

(7%, 7% and 6%)

Over the course of the semester, prompts will be initiated by the course lecturer. These prompts are meant to **trigger a thoughtful reflection** on a relative work experience, class reading or a site-visit. The journal should be 700-1000 words (Double spaced).

Final Project Presentation

Final Project Report

Maximum 3000 words report on organizational development plan – this paper is written as a professional report outlining the development plan of the Non-Governmental Organization (NGO) you are planning to start in Jordan. This NGO can be an international, national or royal NGO that is working on an issue/s related to development. The idea of the NGO can be related your internship or your interest: i.e., water, environment, health, adolescent empowerment, business development, economic development, etc. The instructors must agree to the group idea before developing the plan and will provide a step-by-step guidelines and guidance on the final project and paper. The final report should not exceed 3000 words of content (also double spaced – Executive Summary to conclusion).

Students are also required to present their organization in front of the class as well as a committee the represents different stakeholders.

Class Participation

Meetings with the instructors will include 2 meetings. The first one is a one-on-one meeting to check the students are doing in their internships and the second one will be a group meeting regarding the group project to provide feedback.

Attendance

To encourage engaged learning, regular class attendance is required throughout the program. This includes any required co-curricular class excursion or event, as well as internship, service-learning, or other required field placement.

An excused absence in a CIEE course will only be considered if approved by a CIEE Center Director/Academic Director (not the Instructor), and:

- it is a self-certified absence for illness (only once per course, requires formal request before or within 24 hours, cannot miss assessment worth more than 5% of final course grade)
- a doctor's note from a local medical professional is provided
- evidence of a family emergency is provided
- it is a pre-approved observance of religious holiday

Unexcused absences include personal travel and/or travel delays, as well as missing more than 25% of a single class period (including tardiness and early departure). Assessments missed due to unexcused absences will be marked as zero. Students with over 10% unexcused absences will be contacted by CIEE staff. Students with over 20% unexcused absences will be contacted by CIEE staff, receive a formal warning letter (shared with their home institution) and lose 10% of the final course point total (e.g., a final A grade of 93% will be lowered to a B grade of 83%).

For more detail, please consult your CIEE Academic Manual.

Academic Integrity

Academic integrity is essential to a positive and inclusive teaching and learning environment. All students are expected to complete coursework responsibilities with fairness, respect, and honesty. Failure to do so by seeking unfair advantage over others or misrepresenting someone else's work as your own can result in grade penalties or disciplinary action. See the CIEE Student Academic Manual for further information on academic integrity.

N.B. Course schedule and co-curriculars are subject to change. The final duration and distribution of content and assignments will be determined and presented to students at the onset of the course.

Weekly Schedule

Week 1

Class: Introduction to the Internship Course and Setting Goals

- Review of syllabus
- Setting SMART Internship Goals
- Expectations and challenges
- Check-in regarding placements
- General Discussion on Development in Jordan

Readings:

- Qahwaji Y., 2017. "Development priorities in Jordan" The Jordan Times. <http://www.jordantimes.com/opinion/youssef-qahwaji/development-priorities-jordan>
- Writing SMART learning objectives (n.d.). Retrieved July 19, 2017, from <http://uncw.edu/career/documents/WritingSMARTLearningObjectives.pdf>

Week 2

Class: Refugees in Jordan: An Introduction

Reading:

- Francis, Alexandra. (2015), Jordan's Refugee Crisis, Carnegie Endowment for International Peace <http://carnegieendowment.org/2015/09/21/jordan-s-refugee-crisis-pub-61338>
- Chatelard, Geraldine. (2010), Jordan: A Refugee Haven, Migration Policy Institute Available at: <https://www.migrationpolicy.org/article/jordan-refugee-haven>
- The Syrian refugee issue in light of other refugee issues in Jordan: <https://www.theatlantic.com/international/archive/2013/11/how-do-you-rank-refugees/281771/>

Week 3

Class: Guest Speaker: NGOs, Funding Dynamics, Trends, and Donor Agencies

This class will address issues related to types of project, fields that matters to donors, funding, NGOs and challenges

Readings:

- Burnside C. and Dollar D., 2000. "Aid, Policies, and Growth" The American Economic Review, Vol. 90, No. 4 [Search=yes&resultItemClick=true&searchText=Aid,&searchText=Policies,&searchText=and&searchText=Gr](http://www.aeaweb.org/articles.php?doi=10.1256/aer/2000.90.4)
- Alesina A. and Dollar D., 2000. "Who Gives Foreign Aid to Whom" Journal of Economic Growth, Vol 5, pp. 3 [Search=yes&resultItemClick=true&searchText=who&searchText=gives&searchText=foreign&searchText=a](http://www.jstor.org/stable/2686443)

First Journal Response Due by 11:59pm

Based on your initial experience with your host organization so far; thoughtfully comment on the following prompts

- Focus area of interest
- Potential learning prospects – professionally and culturally
- Anticipated challenges and ways to overcome

Week 4

Class: The Case Study of Syrian Refugees: The Social and Economic Impact

Readings:

- Al Wazani K., 2014. "The Socio-Economic Implications of Syrian Refugees on Jordan." Konrad Adenauer Stiftung. pp. 13-28 & pp. 67-77. http://www.kas.de/wf/doc/kas_37808-544-2-30.pdf?140522145513
- Al Wazani K., 2018. "Will the return of the Syrian refugees impact Jordan's economy?" Venture Magazine <http://www.venturemagazine.me/2018/08/refugee-crisis/>

Week 5

Class: Guest Speakers: Jesuit Refugee Service (JRS) Volunteers and Beneficiaries

Please visit the JRS website to learn about their work in Jordan

<http://en.jrs.net/recruitdetail?cid=103>

Week 6

Class: Guest Speaker: International Rescue Committee - IRC

The case of Syrian Refugees Crisis: from Emergency Response to Development

Reading:

- Zetter R., 2014. "Reframing Displacement Crises as Development Opportunities." Displacement Solutions Initiative (DSI) Roundtable. <https://www.rsc.ox.ac.uk/files/files-1/pn-reframing-displacement-crises-2014.pdf>
- International Rescue Committee (IRC) <https://www.rescue.org/country/jordan>

Second Journal Response Due by 11:59

Palmer M., 2002. "On the Pros and Cons of Volunteering Abroad." *Development in Practice*, Vol. 12, No. 5 (Nov 2002), pp. 637-643.

Week 7

Class: Site Visit:

Ministry of Planning/USAID/UNDP/Ministry of Foreign Affairs and Expatriates

TBD depending on approvals

Readings:

Note: these readings will be updated according to the site visit

- The Foreign Affairs Budget, by the Project on the Middle East Democracy. http://pomed.org/wp-content/uploads/2017/07/POMED_BudgetReport_FY18_FINAL.pdf
- Jordan; Country Development Cooperation Strategy 2013 – 2019 <https://www.usaid.gov/sites/default/files/documents/1883/Amended-Jordan-Country-Development-Strategy-March-2015.pdf>
- Ministry of Planning: Jordan's Foreign Aid Reports <http://www.mop.gov.jo/DetailsPage/PartnersAndReportsOfExternalAssistanceEN.aspx?CourseID=1>
- Ministry of Foreign Affairs and Expatriates <https://jordan.gov.jo/wps/portal/Home/GovernmentEntities/Ministries/Ministry/Ministry%20of%20Foreign%20Affairs&entityType=ministry>

Third Journal Due by 11:59

Internship in Action! You need to submit 3-5 photos of you in action

Week 8

Class: Discussion and Class wrap up: Development in Jordan, where to?

Final Presentations

Final Paper Due by 11:59pm

Readings

- Svensson J., 2019. "When is Foreign Aid Policy Credible? Aid dependence and conditionality." *Journal of development Economics*, Vol 61 (2000), Page 61-84 <https://www.sciencedirect.com/science/article/pii/S0304387899000619>
- Easterly W. and Pfutze T., 2008. "Where does Money Go? Best and Worst Practices in Foreign Aid." *Journal of Economic Perspective*, Vol. 22 Number 2, Pages 29-52

- Jordan is Sliding Toward Insolvency by Kirk H. Sowell
<http://carnegieendowment.org/sada/63061>

Course Materials

Readings

- Qahwaji Y., 2017. "Development priorities in Jordan" The Jordan Times. <http://www.jordantimes.com/opinion/youssef-qahwaji/development-priorities-jordan>
- Francis, Alexandra. (2015), Jordan's Refugee Crisis, Carnegie Endowment for International Peace <http://carnegieendowment.org/2015/09/21/jordan-s-refugee-crisis-pub-61338>
- Chatelard, Geraldine. (2010), Jordan: A Refugee Haven, Migration Policy Institute Available at: <https://www.migrationpolicy.org/article/jordan-refugee-haven>
- The Syrian refugee issue in light of other refugee issues in Jordan: <https://www.theatlantic.com/international/archive/2013/11/how-do-you-rank-refugees/281771/>
- After the Deportation: How Jordan Left Sudanese Refugees to Death and Separation <https://www.7iber.com/politics-economics/after-the-deportation/>
- Burnside C. and Dollar D., 2000. "Aid, Policies, and Growth" The American Economic Review, Vol. 90, No. 4, pp. 847-868 <https://www.jstor.org/stable/117311?Search=yes&resultItemClick=true&searchText=Aid,&searchText=Policies,&searchText=and&searchText=Growth&>
- Alesina A. and Dollar D., 2000. "Who Gives Foreign Aid to Whom" Journal of Economic Growth, Vol 5, pp. 33-63. <https://www.jstor.org/stable/40216022?Search=yes&resultItemClick=true&searchText=who&searchText=gives&searchText=foreign&searchText=aid&searchText=and>
- Al Wazani K., 2014. "The Socio-Economic Implications of Syrian Refugees on Jordan." Konrad Adenauer Stiftung. pp. 13-28 & pp. 67-77. http://www.kas.de/wf/doc/kas_37808-544-2-30.pdf?140522145513
- Al Wazani K., 2018. "Will the return of the Syrian refugees impact Jordan's economy?" Venture Magazine <http://www.venturemagazine.me/2018/08/refugee-crisis/>
- Zetter R., 2014. "Reframing Displacement Crises as Development Opportunities." Displacement Solutions Initiative (DSI) Roundtable. <https://www.rsc.ox.ac.uk/files/files-1/pn-reframing-displacement-crisis-2014.pdf>
- International Rescue Committee (IRC) <https://www.rescue.org/country/jordan>
- The Foreign Affairs Budget, by the Project on the Middle East Democracy. http://pomed.org/wp-content/uploads/2017/07/POMED_BudgetReport_FY18_FINAL.pdf
- Jordan; Country Development Cooperation Strategy 2013 – 2019 <https://www.usaid.gov/sites/default/files/documents/1883/Amended-Jordan-Country-Development-Strategy-March-2015.pdf>
- Ministry of Planning: Jordan's Foreign Aid Reports <http://www.mop.gov.jo/DetailsPage/PartnersAndReportsOfExternalAssistanceEN.aspx?CourseID=18>
- Svensson J., 2019. "When is Foreign Aid Policy Credible? Aid dependence and conditionality." Journal of development Economics, Vol 61 (2000), Page 61-84 <https://www.sciencedirect.com/science/article/pii/S0304387899000619>
- Easterly W. and Pfutze T., 2008. "Where does Money Go? Best and Worst Practices in Foreign Aid." Journal of Economic Perspective, Vol. 22 Number 2, Pages 29-52 https://www.jstor.org/stable/27648240?seq=1#page_scan_tab_contents
- Jordan is Sliding Toward Insolvency by Kirk H. Sowell <http://carnegieendowment.org/sada/63061>